



## **Accessing Payroll Reports**

Go to [www.pieperpayroll.com](http://www.pieperpayroll.com) then navigate to your company portal and log in.

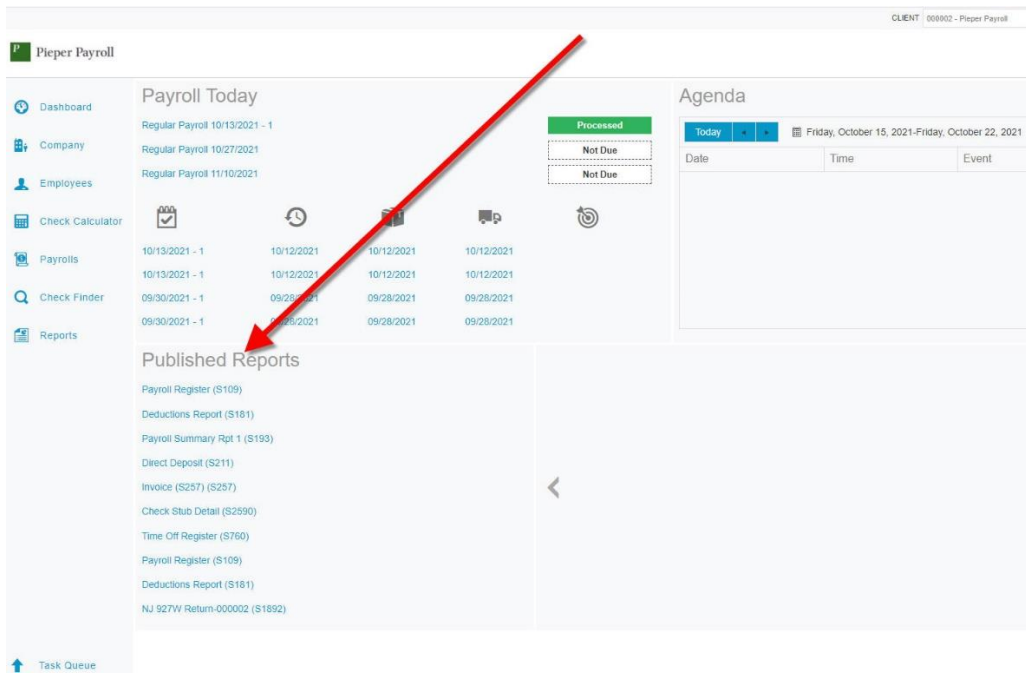
From Pieper Payroll website: <https://pieperpayroll.com/clients/>

Direct Link: <https://pieperpayroll.evolutionpayroll.com/hcm#/>

Enter your log in credentials, User Name and Password, that were provided by Pieper Payroll, then click on the “Sign In” box

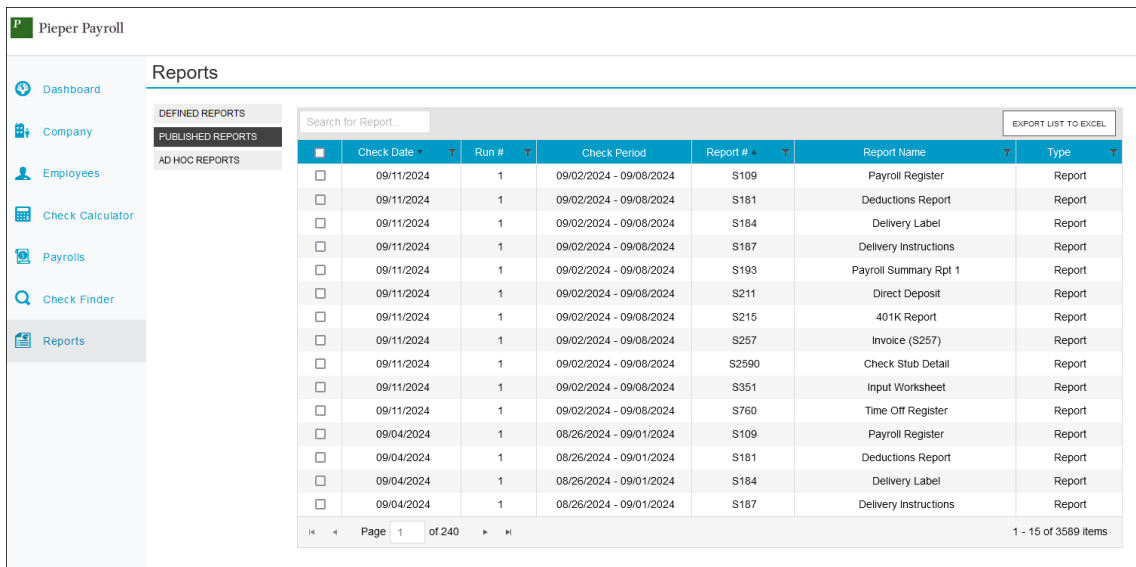
A screenshot of the Pieper Payroll login interface. The page has a light gray background. In the top left corner, there is a small green square with a white 'P' followed by the text 'Pieper Payroll'. Below this, on the left side, is a white box titled 'Secure User Login'. Inside this box, there is a prompt 'Enter your credentials for access', followed by 'User Name' and 'Password' labels, each with a corresponding text input field. Below the password field is a link that says 'I forgot my password'. At the bottom of the white box is a gray button labeled 'Sign In'. To the right of the white box, the text 'Please sign in with your credentials to continue' is displayed in a bold, black font. On the far right of the page, there is a decorative graphic consisting of several overlapping, semi-transparent blue and white rectangular blocks arranged in a staircase pattern.

From the Home Page, select **Published Reports**.



The screenshot shows the Pieper Payroll Home Page. On the left is a sidebar with navigation links: Dashboard, Company, Employees, Check Calculator, Payrolls, Check Finder, and Reports. The main content area is divided into three sections: 'Payroll Today' (listing regular payrolls for 10/13/2021, 10/27/2021, and 11/10/2021), 'Agenda' (showing dates from Friday, October 15, 2021 to Friday, October 22, 2021), and 'Published Reports' (listing various reports like Payroll Register, Deductions Report, etc.). A red arrow points from the 'Reports' link in the sidebar to the 'Published Reports' section.

The payroll reports will be listed by date order with the most recent payroll first.



The screenshot shows the 'Reports' page in Pieper Payroll. The page has a sidebar with navigation links: Dashboard, Company, Employees, Check Calculator, Payrolls, Check Finder, and Reports. The main content area is titled 'Reports' and contains a table of published reports. The table has columns for 'Check Date', 'Run #', 'Check Period', 'Report #', 'Report Name', and 'Type'. The reports are sorted by date, with the most recent payroll first.

	Check Date	Run #	Check Period	Report #	Report Name	Type
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S109	Payroll Register	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S181	Deductions Report	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S184	Delivery Label	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S187	Delivery Instructions	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S193	Payroll Summary Rpt 1	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S211	Direct Deposit	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S215	401K Report	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S257	Invoice (S257)	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S2590	Check Stub Detail	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S351	Input Worksheet	Report
<input type="checkbox"/>	09/11/2024	1	09/02/2024 - 09/08/2024	S760	Time Off Register	Report
<input type="checkbox"/>	09/04/2024	1	08/26/2024 - 09/01/2024	S109	Payroll Register	Report
<input type="checkbox"/>	09/04/2024	1	08/26/2024 - 09/01/2024	S181	Deductions Report	Report
<input type="checkbox"/>	09/04/2024	1	08/26/2024 - 09/01/2024	S184	Delivery Label	Report
<input type="checkbox"/>	09/04/2024	1	08/26/2024 - 09/01/2024	S187	Delivery Instructions	Report

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